Dr. ABDUL HAQ **URDU UNIVERSITY**

(A State University established by Govt. of A.P.)

KURNOOL – 518002, ANDHRA PRADESH.

APPLICATION FOR THE POST OF ASSOCIATE PROFESSOR

Affix Recent Photograph

Advertisement No.

Post Applied for:

Subject:

Details of Demand Draft:

Amount	D.D. No	Date	Name of the Bank

1. (a) Applicant's Name: (in full& in caps)

   (b) Father's Name :

(c) Mother's Name :

2. Date of Birth & Age (in completed years as on Date):

Age: (Y/M)

3. Place of Birth :_____ District: _____

4. (a) Nationality_____ (b) Religion_____ (c) Gender: Male/Female
(d) Aadhar No:_____

5.(a) Address for Communication   (b) Permanent Address

_____   _____

_____   _____

_____   _____

Pin Code_____ Phone_____   Pin Code_____ Phone_____

Mobile:_____   e-mail _____

1

6. Reservation Category, if any (put ☐ mark), (enclose an attested copy of recent Caste Certificate issued by the competent authority).

SC	ST	BC- A	BC- B	BC- C	BC -D	BC -E	PH (OH/HH/VH)	OC	Any other

7.(a) Position held at present, If any:

(b) Whether the Post is Temporary or Permanent/ Aided/ Unaided and ratified by the University.

(c) Pay scale: Whether UGC/State-RPS -2006 / Consolidated: Pay band with AGP

Basic Pay	AGP	DA	HRA	Other Allowances	Total PM

(d) Date of Increment: ☐☐☐☐☐☐☐☐

8. Academic Qualifications:

Examination	Course Name	Subjects Studied	Year of Passing	Division (% of marks)	Grade/ % of Marks	College Studied	Name of the Board/University
Postgraduate							
Degree							
Intermediate							
SSC							
Others							
Academic Distinction, if any (Prize, Medals, etc):							

9. Whether Qualified in NET/SET/SLET: YES/No_____ Year of passing   ☐
   (Subject:)

10. Research Qualifications:

Degree	Title of the Thesis	Subject / Discipline	Year of Award	Class (if any)/Grade	University
M.Phil.					
Ph.D.					
Specific Area of Research					

11. Post-Doctoral Experience, if any:

S.No.	Position Held	Awarding Organization	Emoluments per month	Title of Project	Period (From – To)

12. Details of Research Publications/Books/Monographs:
    (Enclose list of publications /Books/Research Papers in chronological order stating the Citation Index & Impact Factor of the journal and enclose them to the application)

Nature of Publication	Published	Accepted	Publisher / Name of Journal with ISBN/ISSN Number	Year/Vol. No. etc.	Total Citation Index / Impact Factor
Books					
Book chapters					
Research Publications					
Other Publications					
Total				----	

13. Research Projects:

Title of the Project	Duration	Funding Agency	Grant Received (Rs.)	Status

14. Particulars of Research Guidance leading to M.Phil., / Ph.D.
(a) Number of Scholars awarded /submitted

Status	M.Phil.	Ph.D.
Awarded		
Submitted		

(b) Academic Awards, Rewards, Fellowships, Patents, if any:

(i)

(ii)

(iii)

(iv)

15. Training courses attended and papers presented at Conferences / Seminars / Workshops(Proof to been closed wherever necessary).

(a) Refresher Courses/Orientation course/Workshops:

Name/ Title	Organized by	Duration	Year

(b) Papers presented at Conferences/ Seminars/ Symposia:

Title of Conference/Seminar/symposium	Organized by	Title of the Paper	Year

(c) Invited talks delivered at Conferences/ Seminars/Workshops:

Title of Conference/Seminar	Organized by	Title of the Talk	Year

15. Teaching Experience:

Name of the University / College	Designation	Temporary/ Permanent	Scale of Pay	Classes Taught		Period From – To	Length of Service	
				U.G.	P.G.		Years	Months

16. Academic Performance Indicator (API) Score, based on Performance Based Appraisal System set out in the UGC Regulations (30.06.2010),1st Amendment (2011) and 2nd Amendment of UGC Regulation (14.06.2014) and UGC (Minimum qualifications for appointment of teachers and other academic staff in Universities and colleges and measures for the maintenance of standards in higher educations (4th amendment) regulations 2016, G.O.Ms No: 38 Higher education (UE) Department dated 23.06.2016. This score is mandatory to the cadre of Associate Professor(Appendix – III, Category II & III– UGC Regulation 2016).The applicant has to submit his/her API scores in the prescribed proforma appended in Annexure –I along with the application.

17. Administrative / other Experience (Contribution to Corporate Life), if any, give the details(Enclose proof of evidence / additional sheets, wherever necessary).

Name of the Institution/ Organization	Designation	Temporary/ Permanent	Scale of Pay	Nature of Assignment	Period		Length of Service
					From	To	

18. Name and Address of the Present Employer:
    (Has the application been routed through
    Proper channel? Enclose a No Objection Certificate).

19. Additional information, if any, the candidate Wishes
    to provide in support of his/her application:

20. Details of academic visits abroad, if any:

Country visited	Duration of visit		Purpose of visit	Evidence in Support
	From	To		

21. Name and addresses of three persons acquainted with candidates academic and professional works (with mobile number & mail ID)

    1.

    2.

    3.

DECLARATION

I hereby declare that the statements made in this application are true to the best of my knowledge and belief. If at any stage it is found that the particulars furnished by me are false, my candidature/application/appointment, if any, may be cancelled.

Place :
Date   :   SIGNATURE OF THE APPLICANT
                                            Name:

(Endorsement by the Principal / Head of the Institution)

FORWARDED to the Registrar, Dr. Abdul Haq Urdu University, Kurnool:

The applicant Dr./Mr./Ms._____

S/D/of_____holds a permanent/temporary post in this University/Institution. His/her character, as far as known to me, is good and his/her work is satisfactory. The facts stated in the above application have been verified and found correct, as per the records with this institution. This Institution/Organization has no objection to the candidature of the applicant being considered for the position he/she has applied for.

Place:

                           SIGNATURE OF THE FORWARDING OFFICER

Date: (WITH SEAL& ADDRESS)

API PROFORMA FOR THE POST OF ASSOCIATE PROFESSOR

ACADEMIC PERFORMANCE INDICATORS BASED ON PERFORMANCE BASED APPRAISAL SYSTEM TO BE SUBMITTED BY EACH APPLICANT FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF AS PER UGC REGULATIONS, 2010 AS AMENDED in 2013& 2016

Advertisement No.	
Name of the Applicant	
Post applied for and Subject	
Name of the Department	

ACADEMIC PERFORMANCE INDICATORS (API) SCORES FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR IN UNIVERSITIES AND COLLEGES

Based on the teacher's self-assessment, API scores are for (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; and (c) contribution to innovative teaching, new courses etc.

The self- assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee.

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Category	Nature of Activity	Professor		Self-Assessment Score (to be filled by the Candidate)	Verified API Score (For Office use)	Annexure along with description on a separate page (Page No.)
		Max. Score	Actual Score			
I	a. Direct Teaching	60	Actual hours spent per academic year ÷7.75			
	b. Examination duties(Question Paper setting, Invigilation, evaluation of answer scripts) As per allotment	20	Actual hours spent per academic year ÷10			
	c. Innovative Teaching learning methodologies, updating of subject contents/courses, mentoring etc.	15	Actual hours spent per academic year ÷10			

Note: Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/ Practicals /Project Supervision/Field Work.

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are for Professional development, co-curricular and extension activities; and related contributions.

The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation for direct recruitment of Associate Professor.

The table below gives groups of activities and API scores.

Cate-gory II	Nature of Activity	Maximum API Score	Actual score	Self Assessment Score (To be filled by applicant)	Verified API Score (For official use)	Annexure along with description on a separate page (Page No.)
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year $\div$ 10			
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i). Administrative responsibility (including as Dean / Principal / Chairperson /Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees.	15	Actual hours spent per academic year $\div$ 10			

	c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year ÷ 10			

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are for research and academic contributions.

The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Associate Professor.

Category	Activity	Faculty of Sciences	Faculties of Arts	Maximum score for University / College teacher*	Self Assessment Score (To be filled by applicant)	Verified API Score (For official use)	Annexure along with description on a separate page (Page No.)
III (A)	Research Papers published in:	Refereed Journals as notified by the UGC	Refereed Journals as notified by the UGC	25 per Publication			
		Other Reputed Journals as notified by the UGC	Other Reputed Journals as notified by the UGC	10 per Publication			
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website.	Text/Reference Books, published by International Publishers, with ISBN/ ISSN number as approved by the University and posted on its website.	30 per Book for Single Author			

		Subject Books, published by National level publishers, with ISBN/ISSN number or State/ Central Govt. Publications as approved by the University and posted on its websites.	Subject Books, published by National Level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website.	20 per Book for Single Author			
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website.	15 per Book for Single Author			
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website.	International –10 per Chapter National – 5 per Chapter			
III (C)	RESEARCH PROJECTS						
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project			
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project			
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project			
III (C)(ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs,			

				respectively			
III(C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product /Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central/ State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20, State Govt.-10 Local bodies – 5			
III(D)	RESEARCH GUIDANCE						
III(D)(i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate			
III(D)(ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate			
III E	Fellowships, Awards and Invited lectures delivered in conferences / seminars						
III (E)(i)	Fellowships/ Awards	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship			
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship			
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award			
III (E)(ii)	Invited lectures / papers	International level	International level	7 per lecture /5 per paper presented			
		National level	National level	5 per lecture /3 per paper presented			

		State/University level	State/University level	3 per lecture /2 per paper presented			
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any Assessment period						
III(F)	Development of e-learning delivery process/material			10 per module			

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

Note: Three sets of Self attested copies of certificates and publications be attached to the original application. However, eight copies of ABSTRACT forms attached herewith, have to be submitted.

TOTAL API SCORE UNDER CATEGORY – III OF UGC FORMAT

(Faculties of Sciences / Arts)

Category - III	Nature of Activity	API Score Claimed	Total	Office Use Only		
				API Score verified	Total	Remark s
A	Research Papers published in					
	a. Referred Journals					
	b. Other Reputed Journals					
B	Publication other than journal articles (Books, Chapters in books)					
	a) Text/Reference, published by International Publishers					
	b) Subject Books, published by National Level Publishers					
	c) Subject Books, published by Other Local Publishers					
	d) Chapters in Books, published by National & International Level Publishers					
C	Research Projects					
	i. Sponsored Projects					
	a) i. Major Projects with grants above Rs. 30.00 laksh ii. Major Projects with grants above Rs. 5.00 laksh					
	b) i. Major Projects with grants above Rs. 5.00 laksh up to Rs. 30.00 lakhs ii. Major Projects with grants above Rs. 3.00 laksh up to Rs. 5.00 lakhs					
	c) i. Minor Projects with grants above Rs. 1.00 laksh up to Rs. 5.00 lakhs ii. Minor Projects with grants above Rs. 1.00 laksh up to Rs. 3.00 lakhs					
	ii. Consultancy Projects					
	a. Amount mobilized a minimum Rs. 10.00 lakhs b. Amount mobilized a minimum Rs. 2.00 lakhs					
	iii. Projects outcome / outputs					
	a. Patent/Technology transfer/ Product/ Process b. Major Policy document prepared for International Bodies like WHO / UNO / UNESCO / UNICEF etc., Central, State, Govt. / Local Bodies					

D	Research Guidance						
	i. M.Phil. (Degree Awarded)						
	ii. Ph.D.						
	Degree Awarded						
	Thesis Submitted						
E	Fellowships, Awards and Invited lecturers delivered in conferences / seminars						
	i. Fellowships / Awards						
	a) International Award / Fellowship from academic bodies / associations						
	b) National Award / Fellowship from academic bodies						
	c) State / University level Award from academic bodies						
	ii. Invited Lecturers / papers						
	a) International						
	b) National						
	c) State / University level						
F	Development of e-learning delivery process / material						
	Total :						

SUMMARY OF API SCORES

Sl. No.	Category	API Score for the Assessment Period
1.	CATEGORY-I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	
2.	CATEGORY-II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES	
3.	CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS	
	Consolidated API Score (Category I + II + III)	

Dr. ABDUL HAQ URDU UNIVERSIY: KURNOOL
ABSTRACT

PROFORMAOF PARTICULARS TO BE SUBMITTED BY THE CANDIDATE

(Three sets of Self attested copies of certificates and publications are to be attached to the original application. However, eight copies of this ABSTRACT form has to be submitted)

1. a) Name of the Post Applied for :

    b) Subject :

2. Name of the Candidate in full :

3. Address for Communication :

4. Date of Birth and Age : DOB_____Age:_____yrs.
   (in completed years as on Date)

5. Specify Community / Category :

SC	ST	BC-A	BC-B	BC-C	BC-D	BC-E	PH			OC	Others
							VH	HH	OH		

6. (a). Academic Qualifications:

Examination Passed	Class	% of Marks	Year	University / Institution
i. PG				
ii.UG				

(b) Research Qualifications:

Degree	Title of the Thesis	Year of Award	Class (If any)	University

(c) Details of NET/ SLET / SET qualifications:

7. Teaching Experience (At University and / or Degree level):

Name of the Post	Name of the Institution	Period with dates		Total Teaching Experience
		U.G	P.G.	

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8. (a) Post Doctoral Research Experience :

   (b) Specific Area of Research   :

   (c) Particulars of Research Guidance   M.Phil.   Ph.D.

      i. Number of scholars awarded   :

      ii. Number of scholars submitted :

   (d) Awards, Rewards, Fellowships,

if any :

   (e) Research Projects undertaken: (i) Completed: _____ (ii) Ongoing: _____

   (f) Patents obtained, if any   :

   (g) Computer proficiency   :

9. Details of Administrative Experience :

10. Computer Proficiency   :

11. (a) Details of Research Publications :

	Published (Specify number)		Accepted for Publication	
	Indian	Foreign	Indian	Foreign
1.Research Papers in journals				
2.Articles in Books				
3.Books				

   (b) Conferences/Seminars etc.

	Attended	Papers Presented	Organized
National			
International			

12. API score based on PBAS   :

13. Any other relevant information :

Place :

Date   :   SIGNATURE OF THE APPLICANT

CHECK LIST:

1. Proof of Date of Birth.

2. Latest Caste Certificate issued by the competent authority.

3. Medical Certificate issued by a competent authority in case of candidates of PH (VH /HH/OH) category.

4. Attested copies of Educational Qualifications.

5. Attested copy of NET / SET / SLET qualification.

6. Attested copy of the Ph.D. certificate issued by the degree-awarding University to the effect that the Ph.D. degree awarded to the candidate is in accordance with the minimum standards and procedures as per UGC Regulations, 2009.

7. Proof of previous teaching & administrative experience.

8. No Objection Certificate, if the applicant is an employee and if the application is not forwarded through the employer.

9. Testimonials, if any.

10. Demand Draft towards the Registration fee of Rs.1,000/-.

11. 'Eight' copies of duly filled in Abstract (Proforma of Particulars).

12. List of Research Publications.

13. Three sets of research publications / papers presented at Conference / Seminars and books.

14. API Score based on PBAS.

REGISTRAR$_{FAC}$

Dr. Abdul Haq Urdu University